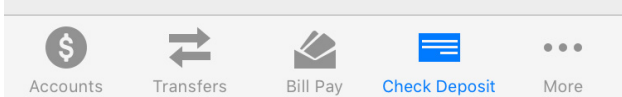


1 Login to the Members First Credit Union of Florida app on your mobile device. Tap the Check Deposit button on the bottom menu bar.



2 Select the account that you would like to deposit your check to. Enter the amount of the check.

Check Deposit

Deposit
History

To SHARE SAVINGS

\$3,323.61

0001 SHARE SAVINGS

0021 REGULAR CHECKING

Amount

3 Tap the camera icon when it appears.

Deposit
History

To SHARE SAVINGS

\$3,323.61

Amount **\$200.00**

(Max: \$2,000.00)

Front +

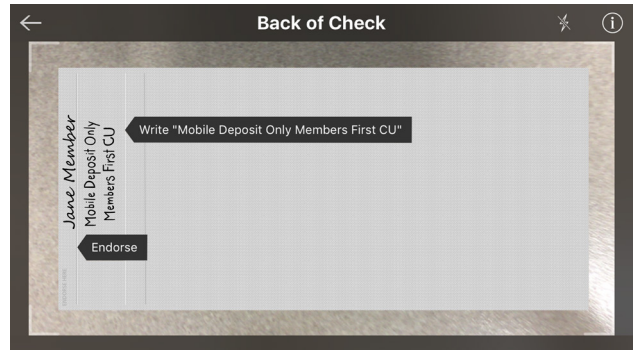
Deposit

4 Lay the check on a flat surface in a well lit area and take a picture of the front of the check, then the back.



IMPORTANT: For your mobile deposit to be approved, you must do the following:

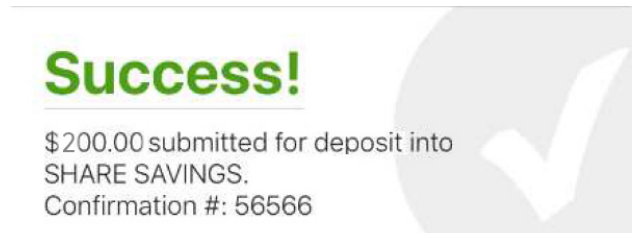
- Endorse the back the back of your check.
- Write "Mobile Deposit Only Members First CU".



5 The app will direct you to retake an image if it is not acceptable. Once images are acceptable, tap Deposit.

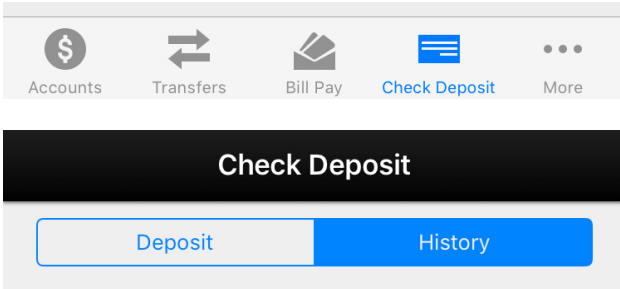


6 Once submitted, you will receive a success screen with the amount of the deposit and the confirmation #.



Hold onto your check until it clears. (Recommended 60 days). Once the 60 days is up, VOID and shred your check.

- 7 Tap the Check Deposit button on the bottom menu bar, then select the history tab.



In the History tab, you will be able to view deposit information including, amount, status (Pending or Accepted), and the check image. History is available for 180 days after deposit date.



MOBILE DEPOSIT TIPS

1

To ensure that you receive notifications when using Mobile Check Deposit, update your email address on your Internet Banking profile.

Updating your profile is simple. Log on to Internet Banking from your desktop computer or laptop, select [My Settings](#) at the top right hand corner, go to [Update Email Options](#), then update/enter your current email address, and [Save](#).

2

Do not void, shred, or dispose of your check until it clears. It is recommended that you keep your check for 60 days. Once the 60 days is up, you may VOID and shred your check.

3

Remember, for your mobile deposit to be approved, it must be endorsed properly. Sign your name on the back of the check. Below your signature, write "Mobile Deposit Only Members First CU".

4

Checks must be payable to an account owner. 3rd party deposits (Ex: check made out to a friend and signed over to you) are not allowed.

5

Deposits cannot be made to a loan or credit card. Deposits can only be made to share/deposit accounts.

6

Standard deposit limits are \$5,000.00 per deposit, \$5,000.00 per day, and \$30,000.00 per rolling 30 days.

7

For questions or more information regarding Mobile Check Deposits, call (850) 434-2211.